



How to Register As a Drop-Off Location

**A GunsAmerica
Quick Start Guide**

Here you will find the step-by-step instructions for registering as a GunsAmerica drop-off location. This is only for FFL sellers with a retail store. There are a few reasons to do this:

- You charge a fee to take the gun from the seller and ship it to the buyer. This fee is to compensate you for entering the gun into your bound book and transferring it out to another dealer in another state.
- The seller still does all interaction with the buyer before the sale is completed, all you do is take the gun and ship it out to the FFL.
- You will be reimbursed for shipping costs, and be paid your transfer fee.

But another - and even better reason - is that it gets a gun enthusiast in your store, and gives you an opportunity to sell them your inventory. Many of our drop-off dealers report sellers walk into their stores to ship off a gun...and end up buying another firearm!

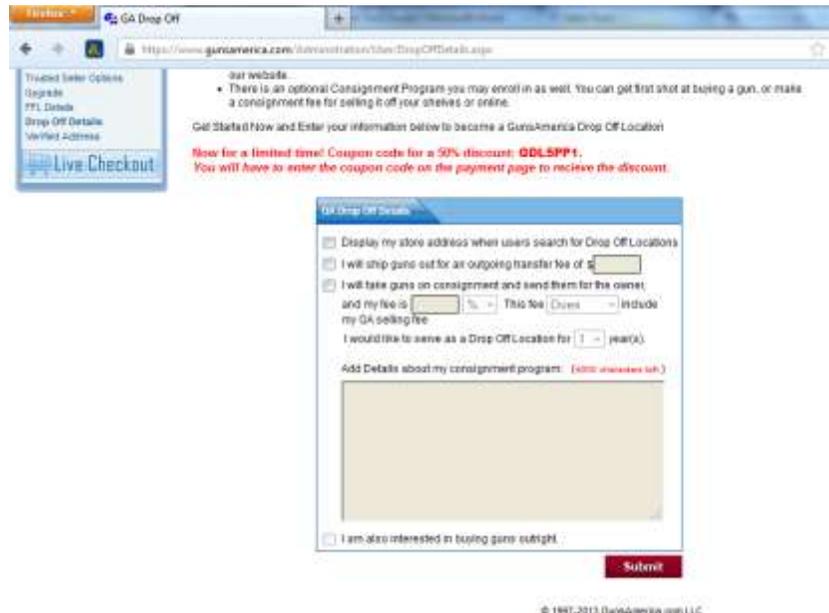
This is different than just entering our FFL directory. For starters, the **drop** offs come up first in the FFL search. And in emails to sellers, we send them links to the drop-off dealers to ship the item for them.

This document is prepared as follows. First, what action you need to take for each step. Second, a photo screenshot of the GunsAmerica page corresponding to each step. And finally, more detailed information if you need it.

Note: You must first register and include your seller information and FFL information before you can sign up as a drop off location. If you have not yet done that, please go to www.gunsamerica.com now to register. The process takes less than 5 minutes. For instructions on how to register (including entering your seller and FFL information if you are a dealer), please see the quick start guide "How to Register as a Seller on GunsAmerica" found at www.help.gunsamerica.com under the Quick Start Guide tab.

Let's get started...

Step 1: Go to the Drop Off Location Page



Visit www.gunsamerica.com/Administration/User/DropOffDetails.aspx to start the sign up process. You'll be asked if you want your address displayed when users search for a Drop Off Location, how much you'll charge to ship guns. How much you'll take consignment guns for (if you want to do this).

Fill out the information and hit the submit button.

The yearly fee to be listed in our drop off directory is \$49. GunsAmerica will provide signs for your retail establishment, as well as a window decal, and we will link you from our website. For more info, go to www.gunsamerica.com/Administration/User/DropOffDetails.aspx

You're all set up as a drop-off location. Thank you for using GunsAmerica! If you have any questions about this process please contact customerservice@gunsamerica.com.